



Friends Of Heddon School

St Andrews C of E School

Trajan Walk

Heddon-on-the-Wall

Northumberland

NE15 0BJ

Charity Registered in England no **1049836**

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FOHS Meeting 22nd October 2014

Attendees: Kathryn Nicholson (Chair)
Clare Doney (Treasurer)
Samantha Dewar (Secretary)
Andrew Wheatley
Gordon Stewart (Governor)
Joanne Hindmarsh
Julie Loughran

Apologies: None received

1. Meeting Opened

A brief overview was given by Kathryn Nicholson of how FOHS works.

Andrew Wheatley advised that the school website is to be changed in order to be of Ofsted Compliance. FOHS is to be given their own section on that new website and will have the ability to update it themselves. The school is also to have its own Twitter feed and FOHS will be able to use this to advise parents of upcoming events. The website address is www.heddon-school.co.uk, the Twitter account is heddonschool.

All parties present agreed to a standard agenda being used for each meeting:

- Apologies
- Matters Arising
- Events- school
- Events - social
- Finance
- Fundraising
- Any Other Business

2. Bonfire Poem Competition

To date three entries had been received. Mr Wheatley agreed to ask Reverend Audrey McCartan to judge them.

3. Bags To School

Kathryn Nicholson is to call the company to make arrangements.

4. Christmas Fair

Heidi Gasser-Thompson has offered to write to local businesses asking for donations of prizes etc. The school are believed to be doing the usual crafts and games tombola in the year 4 classroom. A letter from FOHS is to be sent out to parents asking for donations of toys, cakes and tombola prizes. FOHS are also to approach previous stall holders- Body Shop, Phoenix Cards, Jewellery. Two further suggestions were given of Margaret (school cleaner) who's family run a sweet stall and the mother of one of the children in Reception who runs a cake business (Julie Loughran can supply the name and telephone number) Rather than Santa paying a visit it was decided that a Wish Tree or a Postbox be present for the children to post letters to Santa. Samantha Dewar agreed to ask Michelle De Costa if she would come into school and face paint.

5. Christmas Performances

It was decided that FOHS would offer refreshments at the afternoon and evening performances and also hold a raffle. Samantha Dewar voiced her concern at the feasibility of covering both because of the very limited number of members.

6. Non Uniform Day

Mr Wheatley suggested leaving this event until the Spring Term. FOHS agreed.

7. Christmas Treat

Mr Wheatley is to confirm what the school would like FOHS to provide.

8. School Disco

The School Council have asked for a disco. It was suggested that this event could take place around Valentine's Day.

9. Other Fundraising and Awareness Raising Events

These were discussed, for example Food Bingo (March/April, would the school choir sing?). A 'Spring' photograph competition to raise money to purchase replacement digital cameras as the school currently only has one in a working condition.

10. Finance

The 2013-2014 full year accounts were presented. The meeting noted that the bank mandate needs to be signed by Clare Doney and Samantha Dewar.

11. Any Other Business

The end of year treat for Year 4 was discussed as it has been suggested that the school take the children away on a residential course rather than the usual day trip to Broomley Grange. FOHS agreed that it would consider making a financial donation towards the cost of this for each child.